

Alternatively, submit requests through the Internet by addressing electronic mail to [slm2@nrc.gov](mailto:slm2@nrc.gov). A copy of draft NUREG-1556, Volume 16, is also available for inspection and/or copying for a fee in the NRC Public Document Room, 2120 L Street, NW. (Lower Level), Washington, DC 20555-0001.

The Presidential Memorandum dated June 1, 1998, entitled, "Plain Language in Government Writing," directed that the Federal Government's writing be in plain language. The NRC specifically requests comments on this licensing guidance NUREG about the clarity and effectiveness of the language used. Comments should be sent to the address listed above.

#### FOR FURTHER INFORMATION, CONTACT:

Mrs. Sally L. Merchant, Mail Stop TWFN 9-F-31, Division of Industrial and Medical Nuclear Safety, Office of Nuclear Material Safety and Safeguards, U.S. Nuclear Regulatory Commission, Washington, DC 20555, telephone (301) 415-7874; electronic mail address: [slm2@nrc.gov](mailto:slm2@nrc.gov).

#### Electronic Access

Draft NUREG-1556, Vol. 16 is available electronically by visiting NRC's Home Page (<http://www.nrc.gov/NRC/nucmat.html>).

Dated at Rockville, Maryland, this 12th day of November 1999.

For the Nuclear Regulatory Commission.

**Catherine Haney,**

*Acting Chief, Rulemaking and Guidance Branch, Division of Industrial and Medical Nuclear Safety, NMSS.*

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**BILLING CODE 7590-01-P**

## POSTAL SERVICE BOARD OF GOVERNORS

### Sunshine Act Meeting

**TIMES AND DATES:** 1:00 p.m., Monday, December 6, 1999; 8:30 a.m., Tuesday, December 7, 1999.

**PLACE:** Washington, D.C., at U.S. Postal Service Headquarters, 475 L'Enfant Plaza, SW, in the Benjamin Franklin Room.

**STATUS:** December 6 (Closed); December 7 (Open).

#### MATTERS TO BE CONSIDERED:

Monday, December 6—1:00 p.m. (Closed)

1. Rate Case Filing.
2. Audit Committee Report and Review of Year-End Financial Statements.
3. Personnel Matters.
4. Compensation Issues.

Tuesday, December 7—8:30 a.m. (Open)

1. Minutes of the Previous Meeting, November 1-2, 1999.
2. Remarks of the Postmaster General/Chief Executive Officer.
3. Consideration of Fiscal Year 1999 Audited Financial Statements.
4. Consideration of Fiscal Year 1999 Annual Report.
5. Diversity Report.
6. Capital Investment.
  - a. St. Paul, Minnesota—Twin Cities Airport Mail Center.
7. Tentative Agenda for the January 10-11, 2000, meeting in Washington, D.C.

#### CONTACT PERSON FOR MORE INFORMATION:

Thomas J. Koerber, Secretary of the Board, U.S. Postal Service, 475 L'Enfant Plaza, SW, Washington, DC 20260-1000. Telephone (202) 268-4800.

**Thomas J. Koerber,**

*Secretary.*

[FR Doc. 99-30771 Filed 11-22-99; 2:53 pm]

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## SECURITIES AND EXCHANGE COMMISSION

### Proposed Collection; Comment Request

Upon Written Request, Copies Available From: Securities and Exchange Commission Office of Filings and Information Services Washington, DC 20549

#### Extension:

Form F-9, SEC File No. 270-333, OMB Control No. 3235-0377  
Form F-10, SEC File No. 270-334, OMB Control No. 3235-0380  
Form 10, SEC File No. 270-51, OMB Control No. 3235-0064

Notice is hereby given that, pursuant to the Paperwork Reduction Act of 1995 (44 U.S.C. 3501 *et seq.*), the Securities and Exchange Commission ("Commission") is soliciting comments on the collection of information summarized below. The Commission plans to submit these existing collections of information summarized below. The Commission plans to submit these existing collections of information to the Office of Management and Budget for approval of extension on the following:

Form F-9 is a registration Statement under the Securities Act of 1933 (Securities Act) used by certain investment grade debt or investment grade preferred securities that are offered for cash or in connection with an exchange offer and either non convertible or not convertible for a period of at least one year from the date

of issuance and, except as noted in paragraph (e), are thereafter only convertible into security of another class of the issuer.

The information required by Form F-9 is useful for persons considering investment in securities issued by Canadian companies. Form F-9 takes approximately 25 hours to prepare and is filed by 12 respondents. It is estimated that 25% of the 300 hours (75 hours) would be prepared by the company.

Form F-10 is a Registration Statement used by Canadian "substantial issuers," those issuers with at least thirty-six calendar months of reporting history with a securities commission in Canada and a market value of common stock of at least \$360 million (Canadian) and an aggregate market value of common stock held by non-affiliates of at least \$75 million (Canadian).

The information required under the cover of Form F-10 can be used by security holders and investors in evaluating securities and making investment decisions. Form F-10 takes approximately 25 hours to prepare and is filed by 45 respondents. It is estimated that 25% of the 1,125 hours (281) would be prepared by the company.

Form 10 is used by the Commission to register securities pursuant to Sections 12(b) and 12(g) of the Securities Exchange Act of 1934 (Exchange Act). Form 10 requires financial and other information about such matters as the registrant's business, properties, identify and remuneration of management, outstanding securities and securities to be registered and financial condition.

The information provided by Form 10 is intend to ensure the adequacy of information available to investors about the company. Form 10 takes approximately 24 hours to prepare and is filed by 124 respondents. It is estimated that 25% of the 2,977 hours (744 hours) would be prepared by the company.

Written comments are invited on: (a) Whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information will have practical utility; (b) The accuracy of the agency's estimate of burden of the collection of information; (c) Ways to enhance the quality, utility, and clarity of the information collected; and (d) Ways to minimize the burden of the collection of information on respondents, including through the use of automated collection techniques or other forms of information technology. Consideration will be given